



## **AGENDA**

### **LEE COUNTY ADMINISTRATIVE SERVICES COMMITTEE MEETING 9:00 A.M., MONDAY, FEBRUARY 8, 2021**

#### **THIRD FLOOR BOARD CONFERENCE ROOM**

**112 E. SECOND STREET, OLD LEE COUNTY COURTHOUSE, DIXON, ILLINOIS 61021**

Chair Chris Norberg, Vice Chair Danielle Allen, Bob Gibler, Bill Palen, James Horstman, Jack Skrogstad

- 1. Call to Order**
- 2. Roll Call & Approval of Minutes from the Previous Meeting**
- 3. Visitors**
- 4. Claims & Reports**
  - a. County Clerk
  - b. County Treasurer
  - c. Regional Superintendent of Schools
  - d. County Board
  - e. County Assessor and Geographic Information Systems (GIS)
  - f. Veterans Assistance
  - g. Information Technology (IT)
  - h. Motion to pay claims
- 5. Old Business**
  - a. Ordinance: Policy prohibiting sexual harassment for Lee County (held over from January)
  - b. Sexual harassment training; Board Members? Per Diem?
  - c. IT Hiring Update
  - d. Employee Handbook – updates and revisions by Sikich
  - e. County Administrator discussion
- 6. New Business**
  - a. Resolution: Weed Control Superintendent
  - b. Membership size of County Board (Resolution# 05-11-002)
- 7. Executive Session**
  - a.
- 8. Adjournment**

Chair, Chris Norberg  
Posted: 02.04.2021