



AGENDA

LEE COUNTY ADMINISTRATIVE SERVICES COMMITTEE MEETING

9:00 A.M., MONDAY, MARCH 8, 2021

THIRD FLOOR BOARDROOM

112 E. SECOND STREET, OLD LEE COUNTY COURTHOUSE, DIXON, ILLINOIS 61021

Chair Chris Norberg, Vice Chair Danielle Allen, Bob Gibler, Bill Palen, James Horstman, Jack Skrogstad

- 1. Call to Order**
- 2. Roll Call & Approval of Minutes from the Previous Meeting**
- 3. Visitors**
- 4. Claims & Reports**
 - a. County Clerk
 - b. County Treasurer
 - c. Regional Superintendent of Schools
 - d. County Board
 - e. County Assessor and Geographic Information Systems (GIS)
 - f. Veterans Assistance
 - g. Information Technology (IT)
 - h. Motion to pay claims
- 5. Old Business**
 - a. Sexual harassment training – Board Members / Per Diem
 - b. Employee Handbook – updates and revisions by Sikich
 - c. County Administrator discussion
 - d. Membership size of County Board (Resolution# 05-11-002)
- 6. New Business**
 - a. AAIMEA Presentation from Joanne Snyder
 - b. COVID Policy for employees
- 7. Executive Session**
 - a.
- 8. Adjournment**

Chair, Chris Norberg

Posted: 03.04.2021