



Lee County Administrative Services Committee Meeting

Lee County, Illinois

Apr 11, 2022 at 9:00 AM CDT to Apr 11, 2022 at 10:00 AM CDT

Old Lee County Courthouse, Third Floor Boardroom, 112 E. 2nd. St, Dixon, IL 61021

Meeting Details: <https://zoom.us/j/96197189814?pwd=QUoyT0pnTi9kR1JjTDhWOTdidEJXQT09>,

1-312-626-6799 US Chicago

Meeting ID: 961 9718 9814

Passcode: 592023

Agenda

I. Call to Order

II. Committee Member Roll Call: Chair Chris Norberg, Vice Chair Danielle Allen, Bill Palen, Nancy Naylor, and Katie White

III. Meeting Attendees and Visitors

IV. Approval of the Minutes from the Previous Meeting - (March 14, 2022)

V. Review of Claims Report Provided by the Claims Committee

VI. Administrator and Department Head Reports

VII. Old Business

A. Covid Policy / Update for March 2022

VIII. New Business

A. Note taking for Bid Process

B. Ukraine Donation Discussion

C. Quarterly Employee Spotlight

IX. Executive Session

X. Adjournment