



## **Lee County Administrative Services Committee Meeting**

Lee County, Illinois

Jul 11, 2022 at 9:00 AM CDT to Jul 11, 2022 at 10:00 AM CDT

Old Lee County Courthouse, Third Floor Boardroom, 112 E 2nd St, Dixon, IL 61021

**Meeting Details:** <https://zoom.us/j/96197189814?pwd=QUoyT0pnTi9kR1JjTDhWOTdidEJXQT09>,

1-312-626-6799 US (Chicago)

**Meeting ID:** 961 9718 9814

**Passcode:** 592023

### **Agenda**

#### **I. Call to Order**

**II. Committee Member Roll Call: Chair Chris Norberg, Vice Chair Danielle Allen, Bill Palen, Nancy Naylor, and Katie White**

#### **III. Meeting Attendees and Visitors**

#### **IV. Approval of the Minutes from the Previous Meeting - (June 13, 2022)**

#### **V. Review of Claims Report Provided by the Claims Committee**

#### **VI. Administrator and Department Head Reports**

#### **VII. Old Business**

##### **A. Covid Policy / Update for June 2022**

#### **VIII. New Business**

##### **A. 2022 Sexual Harassment Training**

##### **B. Committee Assignments / Restructuring**

##### **C. Board Rules and Procedures Updates**

#### **IX. Executive Session**

##### **A. 5 ILCS 120/2.06 to Examine Past Executive Session Minutes**

#### **X. Adjournment**