



AGENDA

LEE COUNTY ADMINISTRATIVE SERVICES COMMITTEE MEETING

8:00 A.M., TUESDAY, OCTOBER 12, 2021

THIRD FLOOR BOARDROOM

112 E. SECOND STREET, OLD LEE COUNTY COURTHOUSE, DIXON, ILLINOIS 61021

Chair Chris Norberg, Vice Chair Danielle Allen, Bill Palen, James Horstman, Jack Skrogstad

- 1. Call to Order**
- 2. Roll Call & Approval of Minutes from the Previous Meeting**
- 3. Visitors**
- 4. Claims & Department Reports**
 - a. Supervisor of Assessments/GIS
 - b. County Board
 - c. County Clerk and Recorder
 - d. Information Technology (IT)
 - e. Treasurer/Collector
 - f. Regional Superintendent of Schools
 - g. Veterans Assistance
 - h. Motion to pay claims
- 5. Old Business**
 - a. COVID Policy/update for September 2021
 - b. Board Rules and Procedures discussion
 - c. Approved election equipment update
- 6. New Business**
 - a. Termination checklist
- 7. Executive Session**
- 8. Adjournment**

Chair, Chris Norberg

Posted: 10.07.2021

Highlighted Items require action