



AGENDA

LEE COUNTY ADMINISTRATIVE SERVICES COMMITTEE MEETING

8:00 A.M., MONDAY, NOVEMBER 8, 2021

THIRD FLOOR BOARDROOM

112 E. SECOND STREET, OLD LEE COUNTY COURTHOUSE, DIXON, ILLINOIS 61021

Chair Chris Norberg, Vice Chair Danielle Allen, Bill Palen, James Horstman, Jack Skrogstad, Nancy Naylor

- 1. Call to Order**
- 2. Roll Call & Approval of Minutes from the Previous Meeting**
- 3. Visitors**
- 4. Claims & Department Reports**
 - a. Supervisor of Assessments/GIS
 - b. County Board
 - c. County Clerk and Recorder
 - d. Information Technology (IT)
 - e. Treasurer/Collector
 - f. Regional Superintendent of Schools (Quarterly Report)
 - g. Veterans Assistance
 - h. Motion to pay claims
- 5. Old Business**
 - a. COVID Policy/update for October 2021
 - b. Election equipment update
 - c. Board Rules and Procedures
- 6. New Business**
 - a. Committee meeting dates calendar
 - b. County Board meeting times – days/evenings
 - c. Claims Committee - Discussion
- 7. Executive Session**
- 8. Adjournment**

Chair, Chris Norberg
Posted: 11.04.21

Highlighted Items require action