



Lee County Board Meeting Minutes

Lee County, Illinois

Feb 24, 2022 at 6:00 PM CST

@ Old Lee County Courthouse, Third Floor Boardroom, 112 E. 2nd. St, Dixon, IL 61021

I. Call to Order:

Chairman Olson called the regular session of the Lee County Board to order on February 24, 2022 at 6:00 P.M., at the Old Lee County Courthouse, 3rd Floor Boardroom in Dixon.

II. Pledge of Allegiance:

Chairman Olson led the pledge of Allegiance


III. Roll Call:


Clerk Petersen called the roll. Members physically present were Chairman Olson, Members: Bally, Book, Considine, Hudson, Humphrey, Kitson, Mimini, Naylor, Nicholson, Norberg, Palen, Schielein, Shippert, Skrogstad, and Wilson. Members absent were: Allen, Bivins, Farster, Koppien, McClain, White, and Williams. Arriving at approximately at 6:16 p.m. Zeman.

IV. Announcements:

- A. Please mute or turn off cell phones
- B. Employee Spotlight - Held over from January

 [Lisa Wiggins 1.pdf](#)

 [Lisa Wiggins 2.pdf](#)

 [Lisa Wiggins 3.pdf](#)

Cathy Ferguson spoke on behalf of Lisa Wiggins and her 27 years of service with the county. Lisa is now the director of maternal and child health.

V. Approval of Board Minutes of: January 20, 2022 Regular County Board meeting

Motion to approve Minutes. **Motion** by Mr. Kitson. **Second** by Ms. Naylor. Motion carried unanimously by voice vote.


VI. Zoning and Planning Petitions, Reports, and Minutes

 [FEBRUARY Zoning Report.pdf](#)

 [02.03.22 - ZBA.Minutes.pdf](#)

 [Minutes.LCRPC.02.07.2022.pdf](#)

VII. Petitions Going To the Zoning Board of Appeals: Petition 21-P-1586 - Invenergy


 [Petition 21-P-1586 - Invenergy.pdf](#)

Motion to move Petition 21-P-1586-Invenergy to the Zoning Board of Appeals. **Moved** by Ms. Shippert. **Second** by Mr. Norberg. Motion carried by unanimously by voice vote.

VIII. Petitions Going To the Planning Commission: None

IX. Petitions Coming From the Zoning Board of Appeals: None

X. Petitions Coming From the Planning Commission: Petition 22-PC-66 - Lee County Zoning Office

 [Petition 22-PC-66.pdf](#)

Note: Schriever's error on the petition, error on identifying the section number for the purpose proposed ordinance, the section number should read 10-15-21 regulating the development of solar energy systems and accessory use under chapter 15 performance standards, it was recorded as 10-15-20. **Motion** by Mr. Nicholson. **Second** by Mr. Skrogstad. **Motion** carried by unanimously by a voice vote. The motion is to hold this ordinance over for 30 days.

XI. Administrator Monthly Update and Board Member Comments

None

XII. Public/Visitor Comments:


None


A. Items on the agenda - visitors allowed 10 minutes


B. Items not on the agenda - visitors allowed 5 minutes

XIII. Reports of Committee:

A. Administrative Services: Chris Norberg, Chair

 [Lee County Administrative Services Committee Meeting.pdf](#)

 [ROE February 2022 Committee Report.pdf](#)

 [Assessor's Report for February.pdf](#)


 [GIS Report for February.pdf](#)

Mr. Norberg stating that Covid-19 were on an upswing for January and the minutes are in your packet.

- B. Blackhawk Hills Regional Council: John Nicholson, Liaison

January 21st meeting was canceled and the next meeting is scheduled for March 22nd.


- C. Claims Committee: Marilyn Shippert, Chair

 [01.19.22 Lee County Claims Committee Minutes NL.pdf](#)

 [02.09.22 Lee County Claims Committee Minutes NL.pdf](#)

Ms. Shippert notes how the new claims committee is going much smoother. All in all saving a lot of time and paper and much more transparency to the whole board. Chairman Olson states that this past month there was no paid in vacation, which he thinks shows how well this process is working.


- D. Executive Committee: Bob Olson, Chair

 [Executive Committee Meeting Minutes NL.pdf](#)

Chairman Olson wants to point out one section that needs to be addressed. The chairs will be questioning the department heads, they will contact or email them with agenda items. Then they will in turn submit these items for inclusion on the agenda and requesting a narrative describing the item and if applicable an itemized finance cost breakdown.

- E. Finance: Jim Schielein, Chair

 [Finance Committee Meeting Minutes NL.pdf](#)


 [02.10.22 American Rescue Plan Act \(ARPA\) Committee Meeting Minutes with attachments.pdf](#)

Mr. Schielein noted a few highlights from the meeting, Treasurer walked the committee through the income for the first two months of the year from our sales tax. Recommendation came from the ARPA Committee with some newer rules. They also recommended approval of the county board technology upgrade, and to extend the social services program updates and an extension of the application due dates. The committee approved non-union raises of \$2.00 \$1.00 and .75 cent starting fiscal year 2022 retro back to December 1.

- F. Health Department: Katie White, Liaison

No Report

- G. 911 Board: Keane Hudson, Liaison


 [911 Minutes for February.pdf](#)

Notes and minutes are in the packet.

H. Properties / Planning / Zoning: Tom Wilson, Chair

 [Lee County Properties, Planning, and Zoning Committee Meeting Minutes.pdf](#)

 [Maintenance Report for February 2022.pdf](#)


 [Revised LOTS Report for February.pdf](#)

 [Renewable Energy Minutes 01.27.22.pdf](#)

Mr. Wilson spoke on behalf of the LEC repurposing and the new boiler for the new courts building.

I. Public Safety / Health / Judicial: Mike Koppien, Chair

 [Public Safety, Health and Judicial Committee Meeting Minutes NL.pdf](#)

 [2-22 Probation Report.pdf](#)

Mr. Nicholson spoke on behalf of Mr. Koppien who is not present this evening, minutes in your onboard.

J. Transportation / Solid Waste: Doug Farster, Chair (Motion to Approve Claims)

 [Trans and SW Meeting Min. February \(002\).pdf](#)

Ms. Shippert spoke on behalf of Mr. Farster who is not present this evening, minutes in your onboard packet. Bids are out for some township projects.

Motion to approve the claims. **Moved** by Mr. Considine. Second by Mr. Kitson.

Motion carried by unanimously by voice vote.

K. Tri-County Opportunities Council: Marvin Williams, Liaison

 [Tri County Meeting 01.11.22.pdf](#)

Report is in onboard

L. Tourism: Bill Palen, Liaison

Mr. Palen states the flyer on the desks has a thank you for the ARPA \$\$ from Tourism along with upcoming events. The share of hotel motel tax for December is \$7031.26.

M. United Counties Council of Illinois (UCCI): Doug Farster, Liaison

No Report

XIV. Approval of County Officers Reports.


 [Circuit Clerk Report.pdf](#)


 [County Clerk Report.pdf](#)

Motion to approve reports. **Moved** by Mr. Kitson. **Second** by Ms. Shippert. **Motion** carried unanimously by voice vote.

XV. Old Business:

- A. Petition - 21-PC-65 - Lee County Zoning Office Request to Amend Use and Bulk Regulations for Use of MiniWarehouses - (held over in January)

 [Ordinance 21-PC-65.pdf](#)

 [Petition 21.PC.65.pdf](#)

Motion to approve Petition 21-PC-65 that was held over. **Moved** by Ms. Shippert. **Second** by Mr. Hudson. **Motion** carried unanimously by voice vote.

XVI. New Business:

- A. ARPA Committee Funding Recommendations

1. Approval to extend the Social Services Program Updates and Extension of Application Date

Motion to extend Social Services Program. **Moved** by Mr. Schielein. **Second** by Mr. Book. **Motion** carried by unanimously by voice vote.

2. Approval from the Finance Committee to approve the Boardroom Audio/Video Project, not to exceed \$250,000

Motion to approve the ARPA recommendation of an up to \$250,000 for the Boardroom Audio/Video project. **Moved** by Mr. Nicholson. **Second** by Ms. Naylor. **Motion** carried unanimously by voice vote.

- B. Consulting Engineer Service Contract

 [Lee County Ordinance Review contract.pdf](#)

Motion to approve the consulting engineer service contract. **Moved** by Norberg. **Second** by Mr. Bally. Chairman Olson opened the floor for discussion.

Mr. Norberg made comments on this service contract, it comes out of renewable energies and they have determined that there still is a lot of work to be done. Dave Anderson has worked with Curtis Cook with some road use agreements with wind energy. Curtis works with Chastain and Associates and it was determined that he could help the county with ordinances pertaining to pipeline, wind, solar, and battery storage for a fee up to \$25,000. Chairman Olson stated that he thought it was a great step forward and we have four ordinances that

need attention. Mr. Wilson states that the new ordinances will have third party protection for the county. Mr. Norberg says that the nice thing is that you cannot bid engineering and consulting fees like this because we have a pre-existing relationship with Chastain and Associates, so if we go over \$30,000 we cannot go out for bid and are not obligated to go to bid. In the future would like to see a line item dedicated for consulting fees. **Motion** carried unanimously by voice vote.

C. FY 2023 IDOT Contract Resolution for 5311 - LOTS

 [5311 Resolution.pdf](#)


Motion to approve Resolution. **Moved** by Mr. Book. **Second** by Mr. Nicholson. **Motion** carried unanimously by voice vote.

D. FY 2023 IDOT Contract Ordinance for 5311 - LOTS - (hold over until March)

 [5311 Ordinance.pdf](#)

Motion to hold over Ordinance for 2023 IDOT contract for 5311. **Moved** by Mr. Kitson. **Second** by Ms. Naylor. **Motion** carried unanimously by voice vote.

E. Resolution Authorizing and Executing REBUILD Capital Grant Agreement

 [Resolution Authorizing and Executing REBUILD Capital Grant Agreement revised.pdf](#)

Motion to approve Resolution authorizing and executing the rebuild capital grant agreement. **Moved** by Ms. Shippert. **Second** by Mr. Norberg. **Motion** carried unanimously by voice vote.

F. Approval of Non-Union Employee Raises

Motion to hand out Non-Union Employee Raises Mr. Humphrey. In the amounts of \$2.00, \$1.00 and .75 cent over the next 3 years respectively effective December 01, 2021. Anyone that has already received a non-union raise not to exceed the \$2.00 raise throughout the rest of the year. **Second** by Mr. Wilson.

A roll call vote is called.

YES: Schielein, Shippert, Skrogstad, Wilson, Zeman, Bally, Book, Considine, Hudson, Humphrey, Kitson, Mimini, Naylor, Nicholson, Norberg, Palen, and Olson.

NO: None

ABSENT: White, Williams, Allen, Bivins, Farster, Koppien, and McClain.


MOTION CARRIED BY A ROLL CALL VOTE.

G. Approval of Teamsters Union Employee Contract

Motion to table the approval of Teamsters Union Employee Raises made by Mr. Humphrey. **Second** by Mr. Kitson. **Motion** carried unanimously by voice vote.


XVII. Appointments:

A. Resolution Appointing Terry Zinke as the Lee County Weed Control Superintendent

 [Resolution - Lee County Weed Control Superintendent.pdf](#)

Motion to approve Terry Zinke as Weed Control Superintendent. **Moved** by Mr. Hudson. **Second** by Mr. Considine. **Motion** carried unanimously by voice vote.

B. Resolution Appointing Reed Akre to the Lee County Planning Commission

 [2022 Planning Commission appointment Reed Akre.pdf](#)

Motion to approve Reed Akre to Planning Commission. **Moved** by Mr. Considine. **Second** by Mr. Kitson. **Motion** carried unanimously by voice vote.

C. Resolution Appointing Kevin W. Ganz, Wesley Englehart, Henry Orzech, Alan Zimmerman, and Thomas J. Menzel as Members of the Board of Trustees of the Compton Community Fire Protection District

 [Resolution Trustee Compton Community Fire Protection Distric.pdf](#)

Motion to approve Ganz, Englehart, Orzech, Zimmerman and Menzel to Board of Trustees of the Compton Fire Protection District. **Moved** by Mr. Considine. **Second** by Mr. Kitson. **Motion** carried by unanimously by voice vote.

XVIII. Executive Session:

On a **motion** by Mr. Kitson to go into Executive Session for Negotiations Matters 5 ILCS 120/2 (c) (2). **Second** by Mr. Humphrey.

A roll call vote is called.

YES: Bally, Book, Considine, Hudson, Humphrey, Kitson, Mimini, Naylor, Nicholson, Norberg, Palen, Schielein, Shippert, Skrogstad, Wilson, Zeman and

Olson.

NO: None

ABSENT: Allen, Bivins, Farster, Koppien, McClain, White and Williams.

Into Executive Session at 6:43 P.M.

Out of Executive Session at 6:49 P.M.

On a **Motion** by Mr. Kitson to come out of Executive Session. **Second** by Mr. Nicholson.

A roll call vote is called.

YES: Bally, Book, Considine, Hudson, Humphrey, Kitson, Mimini, Naylor, Nicholson, Norberg, Palen, Schielein, Shippert, Skrogstad, Wilson, Zeman and


Olson.


NO: None


ABSENT: Allen, Bivins, Farster, Koppien, McClain, White and Williams.

Motion carried by a roll call vote.

XIX. Revenues Received, Claims Paid, and Payroll Paid - allowed by roll call:

 [Jan 22 Monthly Board Revenue.pdf](#)

 [Lee Co Claims 1 7 22 to 2 10 22.pdf](#)

 [Board Payroll 1 9 22 to 2 5 22.pdf](#)

Motion to approve Revenue received, Claims paid and Payroll paid by Mr. Nicholson.

Second by Mr. Kitson.

A roll call vote is called.

YES: Shippert, Skrogstad, Wilson, Zeman, Bally, Book, Considine, Hudson, Humphrey, Kitson, Mimini, Naylor, Nicholson, Norberg, Palen, Schielein and

Olson.

NO: None

ABSENT: White, Williams, Allen, Bivins, Farster, Koppien, and McClain.

Motion carried by voice vote.

XX. Motion to Adjourn:

Motion to adjourn. **Moved** by Mr. Kitson. **Second** by Mr. Considine. **Motion** carried by unanimously by voice vote.

Adjourned at 6:56 p.m.

Robert Olson Chairman Lee County Board

Attest: Nancy Petersen Ex-Officio Clerk of the Lee County Board

LEE COUNTY BOARD MEETING

FEBRUARY 24, 2022

BOOK 45 PAGE 17

ORDINANCE NO. 02.22.001

WHEREAS, the Lee County Regional Planning Commission desires to act upon Petition No. 21-PC-65 by Lee County Zoning Office, which desires to amend Lee County Code, Section 10-9-1: Use and Bulk Regulations under Title 10 of the Zoning Regulation in the Lee County Code of Ordinances.

WHEREAS, the necessary public hearing was held before the Lee County Regional Planning Commission on the Petition described which resulted in recommendation for approval from the Lee County Regional Planning Commission for the Petition.

NOW, THEREFORE, BE IT ORDAINED by the Lee County Board that Petition No. 21-PC-65 (Lee County Zoning Office) be (approved /denied) by the Lee County Board.



PASSED BY THE LEE COUNTY BOARD

THIS 24th DAY OF February, 2022.

BY: [Signature]
Lee County Board Chairman

ATTEST:

[Signature]
Lee County Clerk

#02.22.002

RESOLUTION AUTHORIZING EXECUTION AND AMENDMENT OF SECTION 5311 GRANT AGREEMENT

WHEREAS, the provision of public transit service is essential to the transportation of persons in the non-urbanized area; and

WHEREAS, 49 U.S.C. § 5311 ("Section 5311"), makes funds available to the State of Illinois to help offset certain operating deficits and administrative expenses of a system providing public transit service in non-urbanized areas; and

WHEREAS, the State of Illinois, acting by and through the Illinois Department of Transportation, is authorized by 30 ILCS 740/3-1 *et seq.* to provide the Section 5311 grant; and

WHEREAS, grants for said funds will impose certain obligations upon the recipient, including the provision by it of the local share of funds necessary to cover costs not covered by funds provided under Section 5311.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF LEE COUNTY:

Section 1. That an application be made to the Office of Intermodal Project Implementation, Department of Transportation, State of Illinois, for a financial assistance grant under Section 5311 for fiscal year 2023 for the purpose of off-setting a portion of the Public Transportation Program operating deficits of Lee County.

Section 2. That while participating in said operating assistance program, Lee County will provide all required local matching funds.

Section 3. That the Chairman of the Lee County Lee County Board is hereby authorized and directed to execute and file on behalf of Lee County such application.

Section 4. That the Chairman of the Lee County Lee County Board is authorized to furnish such additional information as may be required by the Office of Intermodal Project Implementation and the Federal Transit Administration in connection with the aforesaid application for said grant.

Section 5. That the Chairman of the Lee County Lee County Board is hereby authorized and directed to execute and file on behalf of Lee County a Section 5311 Grant Agreement ("Agreement") with the Illinois Department of Transportation, and amend such Agreement, if necessary, in order to obtain grant assistance under the provisions of Section 5311 for fiscal year 2023.

Section 6. That the Chairman of the Lee County Lee County Board is hereby authorized to provide such information and to file such documents as may be required to perform the Agreement and to receive the grant for fiscal year 2023.

PRESENTED and ADOPTED this 24th day of February 2022.

Signature of Authorized Official

Date

Attest

Robert J. [Signature]

2/24/22

Marc Petersen

Title

Chairman, Lee County Board



Resolution Authorizing and Executing REBUILD Capital Grant Agreement

Resolution No. 02.22.003

Resolution authorizing execution of the agreement dated February 24, 2022 for a Public Transportation Capital Assistance Grant under the Illinois Department of Transportation's general authority to make such Grants.

WHEREAS, The provision and improvement of public transportation facilities, rolling stock, equipment and services is essential to the development of safe, efficient, functional public transportation; and

WHEREAS, The Illinois Department of Transportation has the authority to make such Grants and makes funds available to offset eligible capital costs required for providing and improving public transportation facilities, rolling stock, equipment and services; and

WHEREAS, Grants for said funds will impose certain obligations upon the recipient.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE COUNTY OF LEE:

Section 1. That an application be made to the, State of Illinois - Department of Transportation, Office of Intermodal Project Implementation for a financial assistance grant under the Illinois Department of Transportation's general authority to make such Grants, for the purpose of off-setting eligible public transportation capital costs of County's rural public transportation system.

Section 2. That the County Executive of the County of is hereby authorized and directed to sign and submit such application on behalf of the County.

Section 3. That the County Executive of the County of is authorized to furnish such additional information as may be required by the Department in connection with the aforesaid application for said Grant.

Section 4. That the County Executive of the County of is hereby authorized and directed to execute on behalf of the County of the Grant Agreement or subsequent Grant Agreement Amendments resulting from aforesaid application.

Section 5. That the County Executive of the County of is hereby authorized and directed to sign such documents as may be required by the Department to request payment for the project funding authorized under aforesaid Grant Agreement.

PRESENT and ADOPTED the 24th day of February, 2022.



PASSED BY THE LEE COUNTY BOARD

THIS 24th DAY OF FEBRUARY, 2022.

BY: [Signature]
Lee County Board Chairman

ATTEST:

[Signature]
Lee County Clerk

Lee County Board
Dixon, Illinois

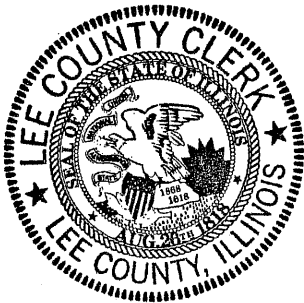
RESOLUTION NO. 02.22.004

BE IT RESOLVED, that the Lee County Board desires to fill the position of Weed Control Superintendent to fulfill the duties as described in Lee County Ordinance No. 05-02-005; and

BE IT RESOLVED, that the Weed Control Superintendent shall be compensated for the duties at the rate of one thousand dollars (\$1,000.00) per year; and

BE IT FURTHER RESOLVED, that Mr. Terry L. Zinke, has his Commercial Applicator License for the application of weed control chemicals.

WHEREFORE, the Lee County Board hereby appoints Mr. Terry L. Zinke to the position of Lee County Weed Control Superintendent. Said appointment shall be compensated in the total amount of \$1,000.00 for the period of March 1, 2022 through February 28, 2023.

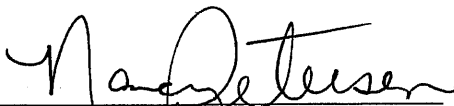


PASSED BY THE LEE COUNTY BOARD

THIS 24th DAY OF February, 2022.

BY: 
Lee County Board Chairman

ATTEST:


Lee County Clerk

Lee County Board
Dixon, Illinois

RESOLUTION NO. 02.22.005

WHEREAS, appointments to the Lee County Regional Planning Commission are made by the Lee County Board Chairman with the approval of the Lee County Board; and

WHEREAS, a vacancy of a member's position has been created on the Lee County Planning Commission when board member Mr. John Hilleson's term expired on September 14, 2021; and

WHEREAS, Mr. Reed Akre has shown a desire to fill this vacancy.

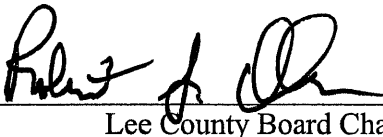
WHEREAS, the Lee County Board desires to appoint Reed Akre as a permanent member to the Lee County Regional Planning Commission for a three (3) year term.

THEREFORE, IT IS HEREBY RESOLVED by the County Board of Lee County, Illinois that Mr. Reed Akre is appointed to the Lee County Planning Commission as a permanent member for a three (3) year term ending September 14, 2024.

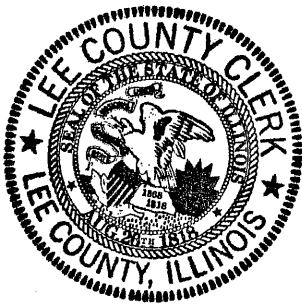
PASSED BY THE LEE COUNTY BOARD

THIS 24th DAY OF FEBRUARY, 2022.

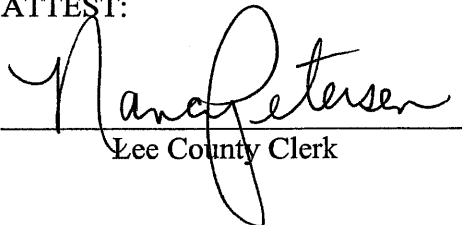
BY:



Lee County Board Chairman



ATTEST:


Lee County Clerk

RESOLUTION

#02.22.006

WHEREAS, the Lee County Board of Lee County, Illinois, did by previous resolutions heretofore entered, appoint members of the Board of Trustees of the Compton Community Fire Protection District; and

WHEREAS, the said **KEVIN W. GANZ, WESLEY ENGLEHART, HENRY ORZECH, ALLAN ZIMMERMAN** and **THOMAS J. MENZEL** have all consented to serve or continue to serve as Trustees of the Compton Community Fire Protection District; and

WHEREAS, the appointment of the said **KEVIN W. GANZ, WESLEY ENGLEHART, HENRY ORZECH, ALLAN ZIMMERMAN** and **THOMAS J. MENZEL** as such Trustees meets with the approval of the legal voters, taxpayers and volunteer firemen of said Compton Community Fire Protection District; and

WHEREAS, the said Compton Community Fire Protection District is wholly contained within the Townships of Brooklyn, Viola and Willow Creek, Lee County, Illinois; and

WHEREAS, the said **KEVIN W. GANZ, WESLEY ENGLEHART, HENRY ORZECH, ALLAN ZIMMERMAN** and **THOMAS J. MENZEL** have presented their bonds as such Trustees; and

WHEREAS, the Compton Community Fire Protection District has in full force and effect as of the date hereof a public official name schedule bond bearing number 4107756 issued by the Western Surety Company, a North Dakota corporation duly authorized to do business in the State of Illinois, wherein there is included the said **KEVIN W. GANZ, WESLEY ENGLEHART, HENRY ORZECH, ALLAN ZIMMERMAN** and **THOMAS J.**

MENZEL, indemnifying said Fire Protection District to an amount not in excess of \$5,000.00 for any dishonest act of said persons as Trustees;

NOW THEREFORE, BE IT RESOLVED that the **BOARD OF SUPERVISORS OF LEE COUNTY, ILLINOIS**, does hereby:

1. Appoint **ALLAN ZIMMERMAN** and **THOMAS J. MENZEL**, both of the Township of Brooklyn, County of Lee and State of Illinois, being legal voters and residing within the confines of said Compton Community Fire Protection District, to be a members of the Board of Trustees of the Compton Community Fire Protection District for a term expiring on the first Monday in May, 2022, to wit: May 2, 2022;

2. Appoint **WELSLEY ENGLEHART**, of the Township of Brooklyn, County of Lee and State of Illinois, being a legal voter and residing within the confines of said Compton Community Fire Protection District, to be a member of the Board of Trustees of the Compton Community Fire Protection District for a term expiring on the first Monday in May, 2023, to wit: May 1, 2023; and

3. Appoint **KEVIN W. GANZ**, of the Township of Brooklyn, and **HENRY ORZECH**, of the Township of Viola, both of the County of Lee and State of Illinois, being legal voters and residing within the confines of said Compton Community Fire Protection District, to be a members of the Board of Trustees of the Compton Community Fire Protection District for a term expiring on the first Monday in May, 2024, to wit: May 6, 2024

BE IT FURTHER RESOLVED by the said Lee County Board that the Oaths and personal Bonds of the said **KEVIN W. GANZ, WESLEY ENGLEHART, HENRY ORZECH, ALLAN ZIMMERMAN** and **THOMAS J. MENZEL** be, and the same are, hereby approved.

BOARD OF SUPERVISORS OF
LEE COUNTY, ILLINOIS,

By: Robert J. Olson

2/24/22

Attest:

Nancy Peterson

