



Lee County Board Meeting Minutes

Lee County, Illinois

Jun 23, 2022 at 6:00 PM CDT

Old Lee County Courthouse, Third Floor Boardroom, 112 E. 2nd. St, Dixon, IL 61021

I. Call to Order:

Chairman Olson called the regular session of the Lee County Board to order June 23, 2022 at 6:00 P.M. at the Old Lee County Courthouse, 3rd Floor Boardroom in Dixon.

II. Pledge of Allegiance:

Chairman Olson led the pledge of Allegiance

III. Roll Call:

Clerk Petersen called the roll. Members physically present were Chairman Olson, Members: Allen, Bivins, Book, Farster, Hudson, Humphrey, Kitson, Koppien, Naylor, Nicholson, Norberg, Palen, Schielein, Shippert, Williams, and Wilson. Absent: Considine, McClain, Mimini, Skrogstad, White and Zeman. Present via zoom: Bally.

IV. Announcements:

Chairman Olson asked the Board members to pause the regular agenda and acknowledge the public service of former Treasurer and Board Member John Fritts, with a moment of silence.

Chairman Olson reminded everyone to mute or turn off cell phones.

V. Approval of Board Minutes of: May 19, 2022 Regular County Board Meeting

Board minutes from May 19, 2022 were approved with one modification, In Section I- Solar Energy Moratorium it should of read "the resolution extends the solar energy moratorium only for those projects that are greater than 5 megawatts". Approved by a motion by Mr. Koppien, Second by Mr. Kitson. Motion carried unanimously by voice vote.

VI. Zoning and Planning

A. Monthly Report and Minutes

1. Minutes: Zoning Board of Appeals

B. Petitions Going To the Zoning Board of Appeals: None

C. Petitions Going To the Planning Commission: None

D. Petitions Coming From the Zoning Board of Appeals: None

E. Petitions Coming From the Planning Commission: None

VII. Administrator Monthly Update and Board Member Comments

County Administrator Ryerson stated that she will be meeting with the contractor responsible for the upgrades in the county board room and hopefully will be able to give some updates on the status of the project. Ryerson also spoke on behalf of the county broadband initiative a joint effort with Ogle, Putnam, Boone and Lee County. These counties received a planning grant to analyze our broadband needs. The county will be launching a broadband survey and we will all be receiving an email. It will be posted on our website and we are working with the Lee County Farm Bureau to get it out to their members and out on Facebook. Question was asked where the funding is coming from. To be determined and more to follow.

No Board Member Comments

VIII. Public/Visitor Comments:

None

- A. Items on the agenda - visitors allowed 10 minutes
- B. Items not on the agenda - visitors allowed 5 minutes

IX. Reports of Committee:

- A. Administrative Services: Chris Norberg, Chair
Mr. Norberg stated he was not present at the last meeting but the minutes are in the On-Board packet.
- B. Blackhawk Hills Regional Council: John Nicholson, Liaison
Mr. Nicholson states they had a meeting on May 23rd via zoom.
- C. Claims Committee: Marilyn Shippert, Chair
All going well. 50 to 75 claims per meeting.
- D. Executive Committee: Bob Olson, Chair
Minutes in the packet
- E. Finance: Jim Schielein, Chair
Minutes are in the packet. Quarterly financial reports are out, Revenue is up which is good news.
- F. Health Department: Katie White, Liaison
No report. Ms. White was absent.

G. 911 Board: Keane Hudson, Liaison

911 will be transitioning to the next generation 911 platform in November. Director Dallas has been appointed to CESA (Community Emergency Service and Support Act) a statewide advisory committee, in reference to the new law to enhance the response to behavioral health services.

H. Properties / Planning / Zoning: Tom Wilson, Chair

Mr. Wilson stated everything is in the minutes. He was present for the Committee meeting via zoom, Mr. Bally ran the meeting. The Committee discussed issues with the elevator in the old's courts building which is eventually going to have to be replaced. The original Courts Building boiler project will be going out for bid, along with the Courts Building air conditioners. Mr. Norberg gave a report on the renewable energy committee and the pipeline project. The Wind Ordinance is in draft form and Solar Ordinance is also coming along. The Board should be seeing new Ordinances soon so we can review them and then go forward with removing the moratoriums.

I. Public Safety / Health / Judicial: Mike Koppien, Chair

Mr. Koppien spoke on behalf of the abandoned/dangerous buildings, stating they are making movements forward. The UTV Ordinance has been tabled until next month. There are many moving parts of this ordinance. Townships are concerned there may be liability issues. Only 8 of 22 townships are fully on board at this time.

J. Transportation / Solid Waste: Doug Farster, Chair

Mr. Farster stated that the minutes are in On-Board. Dave Anderson presented the motor fuel tax fund appropriation resolution for the County's Engineer's salary, in accordance with his appointment agreement. Mr. Anderson receives 96.55% of the state recommended salary. This complies with the state requirement and allows the county to transfer one half of the county's engineer salary from the federal funds to the department's motor fuel tax fund.

K. Tri-County Opportunities Council: Marvin Williams, Liaison

Mr. Williams stated that they met on May 24th and the minutes are in On-Board.

L. Tourism: Bill Palen, Liaison

Mr. Palen stated that they met on June 8th and they received a report from Tourism's digital advertising department stating that Tourism's ad was seen approximately 23,624 times during the month of May. Several packets are located on the County Board desks. The hotel/motel tax for the month of May was not available.

M. United Counties Council of Illinois (UCCI): Doug Farster, Liaison

Mr. Farster reminded the Board members about the annual conference on July 25-26 at Eagle Ridge Resort in Galena. They held no meetings in the month of May or June.

X. Old Business:

A. FY22 Budget Adjustment for Approved Raises (tabled in April)

Motion to move the FY22 Budget Adjustment for approved raises **off the table**. **Moved** by Mr. Schielein. **Second** by Mr. Wilson. **Motion** carried unanimously by voice vote to move off the table. **Motion** to approve **Resolution #06-22-001** FY22 Budget Adjustment for approved raises. **Moved** by Mr. Schielein. **Second** by Mr. Farster. **Motion** carried unanimously by voice vote.

B. Purchasing Policy Ordinance (held over from March)

County Administrator Ryerson recommended this Ordinance **be tabled** to have additional time to analyze the impact of a new design/build law recently adopted. **Motion to table** by Mr. Nicholson. **Second** by Mr. Koppien to table this Ordinance. **Motion** carried unanimously by voice vote.

C. Animal Control Ordinance (hold over until July)

Motion to hold over this revised Ordinance for an additional month. **Moved** by Ms. Shippert. **Second** by Mr. Farster. **Motion** carried unanimously by voice vote.

XI. New Business:

A. ARPA Committee Funding Recommendations

1. Goodfellows Request

Motion to approve Goodfellows ARPA funding request in the amount of \$10,000 from the Community Service allocation. **Moved** by Mr. Kitson. **Second** by Ms. Shippert. **Motion** carried unanimously by voice vote.

2. Clipper Kiddies Preschool Request

Motion to approve \$10,000 of the \$15,000 Clipper Kiddies Preschool funding request from the Community Service allocation.. **Moved** by Mr. Koppien. **Second** by Mr. Wilson. Mr. Schielein wanted the board to know that they may be coming back to re-apply under a different category for the additional \$5,000. **Motion** carried unanimously by voice vote.

B. Resolution: Salary of County Engineer

Motion to approve **Resolution #06-22-002** Salary of the County Engineer. **Moved** by Ms. Shippert. **Second** by Mr. Kitson. **Motion** carried unanimously by voice vote.

C. Best, Inc.-Annual Lease Agreement

Motion to approve the Best Inc. annual lease agreement. **Moved** by Mr. Wilson. **Second** by Mr. Hudson. **Motion** carried unanimously by voice vote.

D. Ordinance: Opt Out of Special Assessment for Affordable Rental Housing (hold over until July)

Chief County Assessor Jennifer Boyd spoke on behalf of this Ordinance explaining that she recommends Lee County opt out of this special assessment for Affordable Rental Housing. The recently adopted law was designed for larger metropolitan areas such as Cook County. The County can opt back in at anytime if an appropriate project were proposed. **Motion to hold over** the Ordinance opting out of the special assessment for the affordable rental housing until the July meeting. **Moved** by Mr. Norberg. **Second** by Mr. Nicholson. **Motion** carried unanimously by voice vote.

E. Approval of ARPA Capital Funds

1. New Courts Building Elevator Project

Motion to approve up to \$300,000 of ARPA Capital Funds for the Courts Building Elevator Project. **Moved** by Ms. Naylor. **Second** by Ms. Shippert. Mr. Wilson stated that we cannot get a solid cost estimate until we sign a contract and engineering can be completed. He recommended approving a not to exceed price of \$300,000. The repair of the elevator needs to move forward as fast as possible. **Motion** carried by unanimously by voice vote.

2. Former LEC Asbestos Abatement

Motion to approve the Former LEC Asbestos Abatement contract in the amount of \$29,940 to be paid out of the ARPA Capital funds. **Moved** by Mr. Palen **Second** by Mr. Kitson. **Motion** carried by unanimously by voice vote.

F. Approval of WIPFLI Audit Proposal-FY 2022 and FY 2023

Motion to approve the WIPFLI Audit Proposal for 2022 for \$64,250 and 2023 for \$65,350. **Moved** by Mr. Bivins. **Second** by Ms. Naylor. **Motion** carried by voice vote with Mr. Humphrey voting against.

XII. Appointments:

- A. Resolution: Appointment of Steven Howell Jr. to the Emergency Telephone System Board
Motion to approve **Resolution #06-22-003** appointment of Steven Howell Jr. to the Emergency Telephone System Board. **Moved** by Mr. Koppien. **Second** by Mr. Hudson. **Motion** carried unanimously by voice vote.
- B. Resolution: Appointment of Dr. Sharilee Patel to the Lee County Board of Health
Mr. Schielein requested the board receive biographical information for Board appointments in the future. He recommends tabling this appointment until we have this additional information. **Motion to table** this appointment. . **Moved** by Mr. Schielein. **Second** by Mr. Nicholson. **Motion** carried by voice vote with Ms. Shippert voting against.
- C. Resolution: Appointment of Emily Rose to the Lee County Board of Health
Motion to table this appointment for the same reasons as listed in B. **Moved** by Mr. Schielein. **Second** by Mr. Nicholson. **Motion** carried by voice vote with Mr. Shippert voting against.

XIII. Executive Session:

None

XIV. Approval of County Officers Reports/Quarterly Treasurer' Report

Motion to approve the County Officers Reports, Treasurer's Quarterly Report. **Moved** by Kitson. **Second** by Mr. Farster. **Motion** carried unanimously by voice vote.

XV. Approval of Monthly Revenue Report, Claims Paid, Claims Paid in Vacation, and Payroll Paid (Roll Call Vote)

Motion to approve Monthly Revenue Report, Claims Paid, Claims Paid in Vacation and Payroll Paid. **Moved** by Mr. Kitson. **Second** by Mr. Norberg.

A roll call vote is called

Yes: Hudson, Humphrey, Kitson, Koppien, Naylor, Nicholson, Norberg, Palen, Schielein, Shippert, Williams, Wilson, Allen, Bally, Bivins, Book, Farster and Olson.

No: None

Absent: McClain, Mimini, Skrogstad, White, Zeman and Considine.

Motion carried by roll call vote.

XVI. Approval of Board Member Mileage and Per Diem

Motion to approve Board Member Mileage and Per Diem for the month of June paid out in the month of July. **Moved** by Mr. Williams. **Second** by Mr. Koppien. **Motion** carried unanimously by voice vote.

XVII. Motion to Adjourn:

Motion to adjourn. **Moved** by Wilson. **Second** by Mr. Kitson. **Motion** carried unanimously by voice vote.

Adjourned at 6:42 P.M.

Robert Olson Chairman Lee County Board

Attest: Nancy Petersen Ex-Officio Clerk of the Lee County Board

Lee County Board
Dixon, Illinois

RESOLUTION NO. 06.22.001

RESOLUTION AMENDING FY2021-2022 BUDGET

WHEREAS, The Lee County Board recognizes that after the County adopts its annual budget, 55 ILCS 5/6 directs no further appropriation shall be made unless it meets the requirements of an immediate emergency as outlined in the state statute and as reviewed for appropriateness by the county audit firm; and

WHEREAS, the Lee County Board recognizes budget amendments are limited to transfer appropriations from one line item to another line item, without the total appropriations being affected; and

WHEREAS, the Lee County Board has reviewed the needs of the County of Lee and deems it advisable and in the best interests of the County to amend the budget for fiscal year 2021- 2022 by amending line items within the General Fund budget to accommodate Teamster union raises and Board approved non-union raises; and

NOW THEREFORE BE IT RESOLVED by the Lee County Board that the budget for fiscal year 2021-2022 is amended by increasing the line items for: Assessor Officer salary by \$3,170, Assessor office wages by \$16,648, Circuit Clerk office wages by \$41,685, Co Clerk office wages by \$33,307, IT Officer salary by \$3,165, IT Overtime by \$9,631, Court office wages by \$2,327, Maintenance Officer salary by \$3,168, Maintenance office wages by \$29,115, Public Defender office wages by \$6,435, Public Defender salary by \$2,819, ROE office wages by \$2,953, St Attny office wages by \$28,855, Treasurer office wages by \$12,478, Zoning Officer salary by \$2,969, and Zoning office wages by \$2,955; and decreasing the line items for: IT office wages by \$1,680 and Contingencies by \$200,000 all within the General Fund budget.

BE IT FUTHER RESOLVED that the County Board hereby find that all recitals contained in the preambles to the Resolution are full, true and correct and do hereby incorporate them by reference into this Resolution.

BE IT FUTHER RESOLVED that all resolution and parts of resolutions in conflict herewith are, to the extent of such conflict, hereby repealed.

BE IT FUTHER RESOLVED that this Resolution shall be in full force and effect from and after its passage and approval, and publication as required by law.



PASSED BY THE LEE COUNTY BOARD

THIS 23rd DAY OF June, 2022.

BY: [Signature]
Lee County Chairman

ATTEST:

[Signature]
Lee County Clerk

Lee County Board
Dixon, Illinois

RESOLUTION NO. 06.22.002

SALARY OF THE COUNTY ENGINEER

WHEREAS, the County has sufficient Surface Transportation Program funds available and desires to use a portion of said funds to pay a portion of the County Engineer's salary, and,

WHEREAS, the County desires to appropriate funds for the purpose of payment of the County Engineer's salary for the period beginning July 1, 2022 and ending June 30, 2023.

NOW, THEREFORE, BE IT RESOLVED that the sum of \$117,501.35 be hereby appropriated for payment of the County Engineer's salary. Said appropriation includes \$117,501.35 of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED that the sum of \$58,750.68 of their Surface Transportation Program Funds to be made available to the Illinois Department of Transportation for the State's use in exchange for an equal amount of State funds. The State funds shall not exceed fifty percent (50%) of the County Engineer's annual salary.



PASSED BY THE LEE COUNTY BOARD

THIS 23rd DAY OF June, 2022

By: [Signature]
Lee County Board Chairman

I Nancy Petersen, County Clerk of Lee County, do hereby certify that the correct TIN for Lee County is 36-6006618 and has a legal status of Governmental.

ATTEST:

[Signature]
Lee County Clerk and Recorder

Lee County Board
Dixon, Illinois

RESOLUTION NO. 06.22.003

**RESOLUTION FOR APPOINTMENT TO THE
LEE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD**

WHEREAS, a vacancy has been created on the Lee County Emergency Telephone System Board (ETSB) by the resignation of Brad Sibley, representing Law Enforcement Discipline, and

WHEREAS, appointments to the Lee County (ETSB) are made by the Chairman of the Lee County Board with the approval and consent of the Lee County Board, and

WHEREAS, Steven Howell Jr. has expressed a desire to be appointed as a Board member on the Lee County (ETSB) and the remaining Board members support the appointment.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Lee County, Illinois that Steven Howell Jr., be appointed to fill this vacancy on the Lee County ETSB. The appointment shall be effective June 1, 2022, and the term ending on June 14, 2023.



PASSED BY THE LEE COUNTY BOARD

THIS 23rd DAY OF June, 2022.

BY: [Signature]
Lee County Board Chairman

ATTEST:

[Signature]
Lee County Clerk