



Properties/Planning/Zoning Committee Meeting – July 6, 2021

Third Floor Boardroom, Old Lee County Courthouse – 10:00 a.m.
112 E Second Street, Dixon, Illinois 61021

Meeting called to order at 10:03 a.m. by Chair John Nicholson

Members present: Chair John Nicholson, Vice Chair Dave Bally, Bill Palen, Marvin Williams, and Tom Wilson were present in person. No members attended via Zoom video conferencing.

Members absent: None

Board Members Department Heads, or Employees present: Charley Boonstra (State's Attorney), Wendy Ryerson (Administrator), Greg Saunders (Maintenance Supervisor), Greg Gates (LOTS), Sally Dempsey (Bookkeeper at LOTS), Dee Duffy (Zoning Administrator)(10:00-10:32), Teri Zinke (Animal Control)(10:00-10:10), Nancy Petersen (County Clerk), Jonathan Henrikson (IT) and Becky Brenner (Board Secretary) were present in person. No one attended via Zoom video conferencing.

Approval of Minutes

The June 2021 minutes of the Properties/Planning/Zoning Committee were approved without modification.

Review of Claims & Reports

Motion from Marvin Williams: To approve all claims for Animal Control, Rabies, Maintenance, Zoning, and LOTS.

Second by Bill Palen: Motion carried unanimously by voice vote.

There was a discussion during the meeting regarding the suggested revision of the claims process coming down from Administrative Services Committee. During the discussion Greg Gates suggested contacting the County's auditor to get their advice on the proposed change.

Department Head Reports

Teri Zinke reported that she did have a bat test positive for rabies last month. She also reported that the outside perimeter fence had been completed and that they are waiting for some of the outside kennel panels to come in so they could be installed.

Greg Saunders reported that there were still issues with the control system at the New Courts Building and that the department had just finished remodeling the office for the Administrator. The Administrator's office has been painted, new blinds installed, carpets cleaned, and new LED lighting installed. Wendy thanked the Properties Committee and the Maintenance Department for the work they did in the office and was very happy with the results.

Dee Duffy reported that on Monday, July 12th the Planning Commission would be having a public hearing for the proposed text amendments to the Wind Energy Ordinance and that Algonquin's Shady Oaks Wind 2 had begun construction on 22 wind turbines in Wyoming Township near Paw Paw. Finally, Dee reported that Junction Solar is intending to obtain building permits by the end of the year.

Greg Gates walked the committee through the monthly LOTS report. Highlights included a presentation to the Oregon Rotary Club next month, amendments to the marketing contracts with Morningstar Media Group, and the additional funding that will be added to the existing CARES contract with IDOT. The full report will be included in the July County Board agenda packet.

Old Business

John Nicholson reported that the Lan and VOIP upgrades to the Old and New Courthouses, LOTS, Animal Control, and the Highway Department had been installed and were working well.

Greg Saunders explained that the Sheriff was taking care of the alarm system bids and the card reader quote for the Old Courthouse. Greg would be touching base with him to get an update.

Greg Saunders reported that he had met with Berglund earlier in the morning and the tuck-pointing project was underway. Berglund will only be working on two (2) sides of the building at a time.

John Nicholson explained that IT loaned BEST several phones because they did not have the money in their budget right now to purchase them outright. The County will be reimbursed in the next budget year. He also explained that all the Syndeo bills would be paid directly from IT, so no memorandums were necessary and that there was not enough excess furniture left in the County to warrant a sale. John also explained that the Industrial Appraisal had been conducted and was currently being written up by the company.

Greg Gates explained that the next step in developing the Reagan Mass Transit District would be to convene the Advisory Council once again and start working on the key deliverables that need to be focused on. Legal representation would also have to be retained on behalf of the developing district.

New Business

Dee Duffy reported that the ZBA members heard ten (10) petitions at the last meeting. All but two (2) of the petitions were map amendments that were voted for recommendation to the County Board. The two petitions that were not voted for recommendation were tabled for 60 (sixty) days following discussion.

There was a brief discussion regarding the Old Courthouse Board Room, committee room and Treasure's extra office for rent to organizations. The Administrator and State's Attorney will be bringing more information regarding this topic to committee next month.

Motion to adjourn by Marvin Williams:

Second by Dave Bally. Motion carried unanimously by voice vote.

Meeting adjourned at 11:22 a.m.

Respectfully submitted by,
Becky Brenner – County Board Secretary

The next scheduled meeting for Properties/Planning/Zoning Committee will be 11:00 a.m., on Tuesday, August 10, 2021