



**OFFICE OF THE COUNTY CLERK AND RECORDER  
LEE COUNTY COURTHOUSE  
DIXON, ILLINOIS 61021-0329**

**CATHY MYERS  
Lee County Clerk & Recorder**

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**FREEDOM OF INFORMATION ACT (FOIA)**

**NOTICE**

**LEE COUNTY CLERK AND RECORDER**

This office handles all of the Vital Records (birth, death, civil union & marriage), registers Assumed Names and Notaries, pays all claims for the county, does the payroll for all county employees, and conducts all Federal, State and Local Elections. This office records all documents pertaining to Real Estate, handles delinquent taxes and records of mobile homes

The annual operating budget of the Clerk & Recorder's Office for the 2018 year is \$821,024.00.

The FOIA Officers for this office are as follows along with e-mail addresses:

Cathy Myers	<a href="mailto:cmyers@countyoflee.org">cmyers@countyoflee.org</a>	Clerk & Recorder
Deb Phillips	<a href="mailto:election@countyoflee.org">election@countyoflee.org</a>	Elections

Any person may request, preferably in writing, information and documents by making a clear, concise request to the FOIA Officers, or in their absence or unavailability to any full time employee personally at the office or electronically, in writing, mailed and directed to:

Lee County Clerk and Recorder  
112 E. Second Street  
P.O. Box 329  
Dixon, IL 61021