

# **FREEDOM OF INFORMATION ACT (FOIA)**

## **NOTICE**

### **LEE COUNTY ZONING AND PLANNING COMMITTEES**

The Lee County Zoning Board of Appeals and the Regional Planning Commission is providing the following information in conformance with the Freedom of Information Act 55 ILCS 5/5 – 12009 and 65 ILCS 5/5 – 14001.

#### **PURPOSE**

The primary functions of the Zoning and Planning Committees are interpretation, administration, and enforcement of the Lee County Zoning Ordinance and Subdivision Ordinance. The staff provides information and direction to appointed citizens regarding all development in unincorporated Lee County, from large scale subdivisions to the construction of garden sheds and fences. They provide a formalized process for initiating lawful changes in land use.

#### **ORGANIZATION**

##### **Lee County Zoning Board of Appeals**

Committee Members (5)

##### **Lee County Regional Planning Commission**

Committee Members (5)

#### **OFFICE LOCATION**

The Zoning and the Planning Committees both meet on the third floor of the Old Lee County Courthouse, 112 E. Second Street, Dixon, Illinois 61021.

The Zoning Board meets the first Thursday of each month at 7:00pm., in the County board room.

The Planning Commission meets the first Monday of each month at 6:30pm., in the County board conference room.

#### **EMPLOYEES/BUDGET**

Each of the committee members are paid per diem (\$60) and mileage (\$.54.5 per mile).

The approximate Zoning budget for FY18 is \$88,928. The approximate Planning budget for FY18 is \$5,796.

#### **FREEDOM OF INFORMATION ACT REQUESTS**

Any person may request information and documents by making a clear, concise request to the FOIA officer. The FOIA officer for this office is Chris Henkel, who can be contacted as follows:

Lee County Zoning Office  
112 East Second Street  
Dixon, Illinois 61021

Email  
[chenkel@countyoflee.org](mailto:chenkel@countyoflee.org)

Telephone  
815-288-5676